Hamp Nursery and Infants School

Anaphylaxis and allergy policy 2026 – 2027

Developed in accordance with current legislation and statutory guidance, including the requirements of Benedict's Law.

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1. Policy Statement

Hamp Nursery and Infant School is committed to providing a safe, inclusive and supportive environment in which every child can learn and thrive. We recognise that allergies are increasingly common and that severe allergic reactions (anaphylaxis) are potentially life-threatening medical emergencies requiring immediate treatment.

This is a whole-school policy and applies consistently across Nursery, the main school, wraparound provision and all activities organised by or on behalf of the school.

The school recognises that it is not possible to provide an allergen-free environment. Instead, we adopt a practical, risk-based approach that reduces the likelihood of accidental exposure while enabling pupils with allergies to participate fully in all aspects of school life.

Effective allergy management relies on strong partnerships between the school, parents and carers, pupils and healthcare professionals. Through clear procedures, appropriate training, effective communication and regular review, we aim to safeguard pupils with allergies while promoting independence, inclusion and equal opportunities.

Hamp Nursery and Infant School is committed to ensuring that pupils with allergies can access the full curriculum and participate safely in all aspects of school life. Successful allergy management depends upon effective partnership between families, staff and healthcare professionals, supported by clear procedures, regular training and a culture in which safeguarding is everyone's responsibility.

The school is committed to:

- safeguarding pupils with allergies and reducing the risk of accidental allergen exposure;
- ensuring pupils with allergies are treated fairly and included in all aspects of school life;
- providing staff with the knowledge, training and confidence to recognise and respond to allergic reactions and anaphylaxis;
- working collaboratively with parents, carers and healthcare professionals to meet individual medical needs;
- maintaining robust procedures for the storage, accessibility and administration of emergency medication;
- promoting an allergy-aware culture across the whole-school community; and
- continually reviewing and improving allergy management arrangements in line with legislation, statutory guidance and best practice.

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2. Legislation and Guidance

This policy has been developed in accordance with current legislation, statutory guidance and recognised good practice relating to the management of allergies and supporting pupils with medical conditions in schools.

It reflects the principles and requirements of:

- Benedict's Law and associated guidance.
- Department for Education statutory guidance: *Supporting Pupils at School with Medical Conditions*.
- The Children and Families Act 2014.
- The Equality Act 2010.
- The Health and Safety at Work etc. Act 1974.
- The Management of Health and Safety at Work Regulations 1999.
- The Human Medicines (Amendment) Regulations 2017, which permit schools to obtain and hold spare Adrenaline Auto-Injectors (AAIs) for emergency use.
- *Keeping Children Safe in Education* (current edition).
- UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018 in relation to the management and sharing of medical information.

The Governing Body will ensure that appropriate arrangements are in place to comply with current legislation and statutory guidance. The Headteacher will ensure that procedures are implemented consistently and that staff receive appropriate information and training to fulfil their responsibilities.

This policy will be reviewed annually, or sooner where changes in legislation, statutory guidance or local procedures require it, or following any significant allergy-related incident where a review identifies improvements to practice.

Where national guidance is updated, the school will adopt revised procedures as soon as reasonably practicable to ensure continued compliance and the safety and wellbeing of pupils.

Definition of Allergy

For the purposes of this policy, the term **allergy** includes food allergies and other medically diagnosed allergies that may require emergency treatment or adjustments to enable safe participation in school life.

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3. Scope and Aims

Scope

This policy applies to all pupils, staff, governors, volunteers, students, contractors and visitors at Hamp Nursery and Infant School.

It applies to all activities organised by or on behalf of the school, including teaching and learning, Nursery provision, Early Birds, Night Owls, Forest School, educational visits, sporting activities, extra-curricular clubs and any other occasion where pupils are under the care or supervision of the school.

The arrangements within this policy apply throughout the school day, before and after school provision and during all off-site activities.

Where school facilities are hired by external organisations, hirers are responsible for ensuring appropriate arrangements are in place to manage allergies and medical emergencies involving participants attending their activities.

Aims

This policy aims to:

- provide a safe, inclusive and supportive environment for pupils with allergies;
- minimise the risk of accidental exposure to known allergens through effective risk management;
- ensure pupils with allergies are able to participate fully in all aspects of school life;
- promote an allergy-aware culture across the whole-school community;
- ensure staff have the knowledge, confidence and training to recognise and respond appropriately to allergic reactions and anaphylaxis;
- ensure emergency medication is readily available and can be accessed without delay;
- establish clear roles, responsibilities and procedures for managing allergies;
- work in partnership with parents, carers and healthcare professionals to meet individual medical needs; and
- monitor and continually improve the school's allergy management procedures.

The school is committed to balancing effective risk management with inclusion, ensuring pupils with allergies are supported without unnecessary restrictions wherever reasonably practicable.

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4. Roles and Responsibilities

Effective allergy management is a shared responsibility between the Governing Body, school leaders, staff, parents, pupils and healthcare professionals. All members of the school community have a role in helping to provide a safe, inclusive environment for pupils with allergies.

Governing Body

The Governing Body is responsible for ensuring that the school has appropriate arrangements in place to support pupils with allergies and meet its statutory responsibilities.

The Governing Body will:

- approve and review this policy;
- monitor its implementation and effectiveness;
- ensure sufficient resources are available to meet the needs of pupils with allergies;
- receive an annual report on allergy management, including staff training, medication audits, significant incidents and actions taken to improve practice; and
- satisfy itself that appropriate systems are in place to safeguard pupils with allergies.

Headteacher

The Headteacher has overall responsibility for implementing this policy and ensuring that effective allergy management arrangements are embedded across the school.

The Headteacher will:

- appoint a suitably trained **Designated Allergy Lead** and ensure appropriate cover arrangements are in place during periods of absence;
- ensure Individual Healthcare Plans are developed and reviewed where required;
- ensure appropriate staff training is provided;
- ensure emergency medication is available and readily accessible;
- ensure appropriate risk assessments are completed where necessary;
- review significant allergy incidents and ensure lessons learned are implemented; and
- promote an allergy-aware culture throughout the school.

Designated Allergy Lead

The Designated Allergy Lead is responsible for coordinating the day-to-day management of allergies across the school.

The Allergy Lead will:

- maintain the **Allergy Register**;
- coordinate Individual Healthcare Plans;
- monitor medication storage and expiry dates;
- arrange and record staff training;
- undertake regular medication audits;
- review allergy incidents and near misses;
- liaise with parents, healthcare professionals, catering providers and other relevant agencies where appropriate; and
- advise staff on the implementation of this policy.

All Staff

All staff have a responsibility to safeguard pupils with allergies and to follow the procedures set out in this policy.

Staff will:

- familiarise themselves with the Individual Healthcare Plans of pupils they work with;
- follow agreed procedures at all times;
- minimise the risk of accidental allergen exposure;
- supervise pupils appropriately during learning, mealtimes and school activities;
- administer emergency medication when required and in accordance with their training;
- report and record allergic reactions, anaphylaxis and significant near misses; and
- participate in allergy awareness training as required.

Where anaphylaxis is suspected, staff should administer an Adrenaline Auto-Injector (AAI) without delay and call **999** immediately.

Parents and Carers

Parents and carers play a vital role in supporting the safe management of allergies.

They are responsible for:

- informing the school of any diagnosed allergy or changes to their child's medical needs;
- providing accurate and up-to-date medical information;
- supplying prescribed medication that is in date;
- replacing medication before it expires;
- completing and reviewing the Individual Healthcare Plan; and
- working in partnership with the school to support their child's safety and wellbeing.

Pupils

Where appropriate to their age and understanding, pupils will be encouraged to:

- understand their allergy;
- avoid sharing food, drinks or eating utensils;
- tell a member of staff immediately if they feel unwell or believe they have been exposed to an allergen; and
- follow agreed safety routines appropriate to their age.

Children will never be expected to manage severe allergies independently.

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5. Supporting Pupils with Allergies

The school will work in partnership with parents, carers and, where appropriate, healthcare professionals to ensure that pupils with allergies receive the support they need to participate safely and fully in school life.

The school recognises that living with a severe allergy may affect a child's confidence and emotional wellbeing. Staff will provide reassurance and support, helping pupils to participate confidently in school life whilst managing risks appropriately.

Parents and carers must inform the school of any diagnosed allergy before admission or as soon as possible following diagnosis. They should provide accurate medical information, details of prescribed medication and any advice received from healthcare professionals.

Where allergy information is received before admission or during transition, the school will ensure appropriate arrangements are in place before the child starts, wherever reasonably practicable.

Where a pupil requires ongoing support or emergency medication, the school will develop an **Individual Healthcare Plan (IHP)** in partnership with parents and, where appropriate, healthcare professionals. The Individual Healthcare Plan will be proportionate to the child's needs and will be reviewed regularly.

Each Individual Healthcare Plan will include:

- the child's diagnosed allergy and known allergens;
- typical signs and symptoms;
- prescribed medication and dosage;
- arrangements for storing and accessing medication;
- emergency procedures;
- reasonable adjustments required to support participation in school life;
- arrangements for educational visits and other off-site activities;
- emergency contact details; and
- the date of review.

The school will maintain an up-to-date **Allergy Register** identifying pupils with diagnosed allergies, the location of emergency medication and any essential information staff require to safeguard pupils effectively.

Medical information, Individual Healthcare Plans and the Allergy Register will be reviewed:

- when a child joins the school;
- following a new diagnosis;
- whenever medical advice or prescribed treatment changes;
- following a significant allergic reaction; and
- at least annually.

Parents and carers are responsible for notifying the school immediately of any changes to their child's allergy, medication or emergency treatment and for supplying updated medication where required.

Medical information will be treated confidentially and shared only with staff who need the information to safeguard the child and fulfil their professional responsibilities.

The school recognises that children's medical needs may change over time. Individual Healthcare Plans and risk assessments will therefore remain live documents and will be updated whenever necessary to ensure they continue to reflect the child's current needs.

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6. Training and Medication

Hamp Nursery and Infant School is committed to ensuring that all staff have the knowledge, skills and confidence to support pupils with allergies safely and effectively.

All staff will receive allergy awareness training as part of their induction and through regular refresher training. Staff who may be required to administer an **Adrenaline Auto-Injector (AAI)** will receive practical training in recognising the signs and symptoms of an allergic reaction and anaphylaxis, administering emergency medication and following the school's emergency procedures.

The school will ensure that allergy awareness forms part of the induction programme for all new employees and regular volunteers. New members of staff, supply staff, students and regular volunteers will receive allergy information appropriate to their role before working unsupervised with pupils. Relevant staff will be informed of pupils' Individual Healthcare Plans, the location of emergency medication and the procedures to follow in an emergency.

Parents and carers are responsible for providing prescribed medication that is in date, clearly labelled and supplied in its original packaging. They are also responsible for replacing medication before it expires and informing the school of any changes to their child's prescribed treatment.

Emergency medication will be clearly labelled and stored securely whilst remaining readily accessible in an emergency. It will accompany pupils whenever they are under the school's care, be checked regularly to ensure it remains in date and be returned to parents when no longer required or after expiry, where appropriate.

Medication will never be stored in a way that could delay emergency treatment. Storage arrangements will balance immediate accessibility with the need to prevent unauthorised access.

Where permitted by legislation, the Governing Body has agreed that the school may hold **spare Adrenaline Auto-Injectors (AAIs)** for emergency use in accordance with current legislation and national guidance. Spare AAIs will only be used in accordance with the school's emergency procedures and the requirements of the Human Medicines (Amendment) Regulations 2017.

The **Designated Allergy Lead** will undertake regular audits of emergency medication, ensuring that medication is present, stored appropriately, clearly labelled and within its expiry date. Parents will be notified promptly when replacement medication is required.

If a pupil refuses treatment, or is unable to self-administer medication where appropriate, staff will continue to follow emergency procedures, administer medication where trained and appropriate to do so, summon emergency medical assistance without delay and inform parents or carers as soon as practicable.

The school will maintain accurate records of staff training, medication audits and the administration of emergency medication. These records will be reviewed regularly to ensure arrangements remain effective and compliant with current guidance.

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7. Everyday Allergy Management

Hamp Nursery and Infant School adopts a practical, proportionate and risk-based approach to managing allergies. While it is not possible to eliminate all allergens from the school environment, reasonable steps will be taken to minimise the risk of accidental exposure and enable pupils with allergies to participate fully in school life.

The school recognises that effective allergy management depends upon good communication, sensible risk assessment, high standards of hygiene and consistent practice across all areas of the school.

Food and Drink

Where food is provided by the school, allergen information will be obtained and checked before food is served. Suitable alternatives will be provided where required to meet pupils' medical needs.

Packed lunches remain the responsibility of parents and carers. Pupils will be encouraged not to share food, drinks, cutlery or eating utensils.

Appropriate supervision will be provided during mealtimes to minimise the risk of food sharing and accidental allergen exposure.

The school does not permit pupils to bring food or treats from home to share for birthdays or celebrations. Where food forms part of a planned school celebration, curriculum activity or special event, it will be organised by the school to ensure allergen information can be checked and all pupils can participate safely.

The school will work with its catering provider to ensure allergen information is available, menus are reviewed regularly and suitable alternatives are provided where required.

Curriculum activities

Staff will consider allergy risks when planning activities involving food or other potential allergens, including cooking, baking, sensory play, science, art, outdoor learning and Forest School activities.

Where reasonably practicable, alternative ingredients, equipment or activities will be provided to ensure pupils with allergies are able to participate safely alongside their peers.

When purchasing classroom resources, staff will consider the potential presence of allergens within craft materials, sensory resources, science materials and other products used during teaching and learning.

Hygiene

Good hygiene plays an important role in reducing the risk of allergen transfer.

Staff and pupils will wash their hands before and after eating or handling food, and tables, equipment and food preparation areas will be cleaned after use.

Alcohol hand gel is **not** a suitable alternative to washing hands after handling food allergens.

Cleaning staff and contractors will follow the school's cleaning procedures to minimise the risk of allergen contamination, particularly in areas where food is prepared, served or consumed.

Educational Visits and School Activities

The school is committed to ensuring pupils with allergies are able to participate fully in educational visits, Forest School, sporting activities, residential experiences (where applicable) and all other activities organised by or on behalf of the school.

Risk assessments will take account of Individual Healthcare Plans and any additional control measures required.

Emergency medication will accompany pupils at all times and remain readily accessible.

Visit leaders will ensure accompanying staff understand:

- the pupil's Individual Healthcare Plan;
- the location of emergency medication;
- emergency procedures;
- their individual responsibilities during the visit.

Physical Education and Outdoor Learning

During physical education, outdoor learning and sporting activities, staff will ensure emergency medication remains readily accessible and that emergency procedures can be implemented without delay should they be required.

Visitors and Contractors

Visitors delivering activities involving food or other potential allergens will be made aware of the school's allergy procedures before activities begin.

Where external providers are responsible for activities involving pupils, the school will work with them to ensure appropriate arrangements are in place to safeguard children with allergies.

Procurement

Where reasonably practicable, products, resources and materials purchased for use in school will be considered for their potential allergen risk before use with pupils.

Across the School

The arrangements set out in this policy apply consistently across all aspects of school life, including Nursery, Early Birds, Night Owls, Forest School, educational visits and extra-curricular activities.

Staff are expected to exercise professional judgement, remain vigilant and seek advice from the Designated Allergy Lead whenever concerns arise regarding allergy management or pupil safety.

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8. Emergency Response

Anaphylaxis is a life-threatening medical emergency requiring immediate treatment. All staff are expected to act promptly if an allergic reaction is suspected and to follow the procedures set out in the pupil's Individual Healthcare Plan and the school's Emergency Allergy Action Plan.

Staff should never delay administering an **Adrenaline Auto-Injector (AAI)** because they are uncertain. If anaphylaxis is suspected, it is safer to administer adrenaline promptly than to delay treatment whilst waiting for symptoms to worsen.

Where anaphylaxis is suspected, staff will:

- administer the pupil's prescribed Adrenaline Auto-Injector immediately;
- send another adult to call **999**, stating that the child is experiencing **suspected anaphylaxis**;
- follow the advice provided by the emergency call handler;
- monitor and reassure the child whilst awaiting the arrival of emergency services;
- administer a second Adrenaline Auto-Injector after approximately five minutes if symptoms persist or worsen and a second device is available;
- contact the child's parents or carers as soon as it is safe to do so; and
- ensure the child is taken to hospital, even if symptoms appear to have improved.

Where possible, a member of staff will accompany the child to hospital until a parent or carer arrives. The child's Individual Healthcare Plan and any used or unused Adrenaline Auto-Injectors should accompany the child, where practicable.

If a pupil experiences a mild allergic reaction that does not meet the criteria for anaphylaxis, staff will follow the guidance within the Individual Healthcare Plan, monitor the child's condition closely and seek medical advice where appropriate. Emergency services will be contacted immediately if symptoms worsen or there is any doubt about the severity of the reaction.

Following the administration of an Adrenaline Auto-Injector, parents will be informed immediately. Replacement medication should be provided before the pupil returns to school where appropriate.

Following any significant allergic reaction or episode of anaphylaxis, the Headteacher or Designated Allergy Lead will review the circumstances of the incident with parents and, where appropriate, healthcare professionals. Individual Healthcare Plans, risk assessments and school procedures will be updated where necessary to reflect any learning identified.

Where a pupil is admitted to hospital following anaphylaxis, the school will request updated medical advice from parents before the pupil returns, where appropriate.

A detailed **Emergency Allergy Action Plan** is provided in **Appendix B** and will be made available to all relevant staff.

The priority in any suspected case of anaphylaxis is the prompt administration of adrenaline, followed immediately by emergency medical assistance. Delaying treatment can significantly increase the risk of serious harm.

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9. Recording and Learning from Incidents

The school is committed to learning from all allergy-related incidents to continually improve the safety and wellbeing of pupils.

All allergic reactions, episodes of anaphylaxis, administration of emergency medication and significant near misses will be recorded promptly using the school's agreed recording procedures. Records will be completed as soon as practicable after the incident and retained in accordance with the school's record management procedures.

Following any significant allergic reaction or episode of anaphylaxis, the Headteacher and Designated Allergy Lead will review:

- the circumstances leading to the incident;
- whether the Individual Healthcare Plan was followed;
- the effectiveness of the emergency response;
- whether emergency medication was available and used appropriately;
- whether any additional control measures or reasonable adjustments are required; and
- any lessons that can be learned to reduce the likelihood of future incidents.

Significant near misses will be reviewed in the same way as allergic reactions where learning may improve future practice.

Where appropriate, the school will work with parents, carers and healthcare professionals to review Individual Healthcare Plans, risk assessments and emergency procedures following an incident.

The Designated Allergy Lead will monitor incident records to identify any recurring themes or trends and will use this information to inform staff training, risk assessments and policy review.

The school recognises that effective incident reporting is an important part of safeguarding and is committed to promoting an open culture in which incidents and near misses are reported promptly, reviewed objectively and used to strengthen practice.

The purpose of recording and reviewing incidents is not to attribute blame, but to identify learning, improve procedures and reduce the risk of future harm.

Allergy records will be retained in accordance with the school's records retention schedule and data protection procedures.

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10. Monitoring, Review and Partnership

Effective allergy management relies upon strong partnership between the school, parents and carers, governors and healthcare professionals. By working collaboratively, the school aims to provide a safe, inclusive environment in which pupils with allergies can thrive.

Parents and carers are responsible for informing the school of any changes to their child's allergy, medication or emergency treatment and for ensuring prescribed medication remains in date. The school will involve parents in developing and reviewing Individual Healthcare Plans and will communicate promptly following any significant allergic reaction or where changes to a child's support arrangements are required.

The school is committed to ensuring pupils with allergies are treated fairly and are able to participate fully in all aspects of school life. In accordance with the **Equality Act 2010**, pupils will not be excluded from activities solely because of their allergy. Reasonable adjustments and appropriate risk assessments will be implemented wherever reasonably practicable to enable safe participation.

Where appropriate, the school will also consider reasonable adjustments for members of staff with diagnosed allergies in accordance with its duties as an employer

Medical information will be treated confidentially and managed in accordance with data protection legislation. Information will be shared only with those members of staff who require it to safeguard the child and fulfil their professional responsibilities.

The Headteacher and Designated Allergy Lead will monitor the implementation of this policy through:

- regular review of Individual Healthcare Plans;
- maintenance of the Allergy Register;
- medication audits;
- staff training records;
- reviews of allergy incidents and near misses;
- monitoring arrangements for educational visits and off-site activities; and

- feedback from pupils, parents and staff where appropriate.

The Governing Body will receive an annual report summarising allergy management arrangements, including staff training, medication audits, significant incidents, policy compliance and any actions taken to strengthen practice. Governors will use this information to monitor the effectiveness of the school's arrangements and fulfil their strategic responsibilities.

This policy will be reviewed annually, or sooner if:

- legislation or statutory guidance changes;
- a significant allergy-related incident identifies the need for review;
- monitoring identifies improvements to practice; or
- the school's arrangements or provision change significantly.

The school is committed to continually reviewing and strengthening its allergy management arrangements to ensure they remain effective, proportionate and centred on the safety, wellbeing and inclusion of every child.

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11. Implementation

The successful implementation of this policy depends upon effective communication, regular training and the consistent application of agreed procedures across the school.

The Headteacher is responsible for ensuring that this policy is implemented effectively and that appropriate systems are in place to monitor compliance. The Designated Allergy Lead will oversee the day-to-day operation of the policy, maintain accurate records and coordinate staff training, medication audits and annual reviews.

All staff are expected to familiarise themselves with this policy, understand their responsibilities and follow Individual Healthcare Plans and emergency procedures where required. New staff, supply staff, students and regular volunteers will receive appropriate information before working unsupervised with pupils.

Parents and carers play a vital role in supporting the implementation of this policy by providing accurate medical information, supplying in-date medication and informing the school promptly of any changes to their child's medical needs.

The Governing Body will monitor the effectiveness of this policy through regular reports, medication audits, staff training records, incident reviews and annual policy evaluation.

The school is committed to continuous improvement and will review its procedures following significant incidents, changes in legislation or guidance, or where monitoring identifies opportunities to strengthen practice.

Appendices

The following appendices support the implementation of this policy and provide the operational procedures, forms and records required to manage allergies safely across Hamp Nursery and Infant School.

Appendix	Document	Purpose
Appendix A	Individual Healthcare Plan (IHP)	Records individual allergy information, medication, daily management arrangements, emergency procedures and review dates.
Appendix B	Emergency Allergy Action Plan	One-page emergency flowchart outlining the immediate response to suspected anaphylaxis.
Appendix C	Allergy Register	Confidential register of pupils with diagnosed allergies, emergency medication and key information required by staff.
Appendix D	Medication Audit Record	Termly audit of medication availability, storage, expiry dates and replacement requirements.
Appendix E	Staff Training Record	Records allergy awareness training, Adrenaline Auto-Injector (AAI) training and refresher dates.
Appendix F	Educational Visits Allergy Checklist	Supports the safe planning of educational visits, Forest School and other off-site activities.
Appendix G	Allergy Incident and Near Miss Report Form	Records allergic reactions, anaphylaxis, medication administration, near misses and actions taken following incidents.
Appendix H	Parent Allergy Information and Consent Form	Records medical information, emergency contacts, parental consent and annual confirmation of allergy management arrangements.
Appendix I	Governor Monitoring Checklist	Supports governors in monitoring the implementation and effectiveness of this policy.
Appendix J	Classroom Allergy Information Sheet *(Confidential)*	Provides staff with a concise summary of pupils with allergies and the location of emergency medication.
Appendix K	Allergy Risk Assessment Template	Supports individual and activity-specific allergy risk assessments where additional control measures are required.

Glossary

Term	Definition
Adrenaline Auto-Injector (AAI)	A prescribed emergency medicine used to treat a severe allergic reaction (anaphylaxis). Common brands include **EpiPen®** and **Jext®**.
Allergen	A substance that causes an allergic reaction in an individual. Common allergens include certain foods, insect stings, medicines and latex.
Allergy	An immune system reaction to a normally harmless substance. Allergic reactions range from mild symptoms to severe, life-threatening anaphylaxis.
Allergy Register	The school's confidential record of pupils with diagnosed allergies, emergency medication and key information required to support them safely.
Anaphylaxis	A severe, rapid and potentially life-threatening allergic reaction requiring immediate treatment with adrenaline and urgent medical attention.
Emergency Allergy Action Plan	A document outlining the immediate steps staff should follow if a pupil experiences an allergic reaction or anaphylaxis.
Individual Healthcare Plan (IHP)	A personalised plan developed with parents and, where appropriate, healthcare professionals, detailing a pupil's allergy, medication, emergency procedures and any reasonable adjustments required in school.
Known Allergen	A substance identified as causing an allergic reaction in an individual pupil.
Near Miss	An incident that could have resulted in allergen exposure or an allergic reaction but did not. Near misses should be recorded and reviewed to improve future practice.
Reasonable Adjustments	Practical measures implemented by the school to enable pupils with allergies to participate safely and fully in school life in accordance with the Equality Act 2010.
Risk Assessment	A systematic process used to identify hazards, assess risks and implement appropriate control measures to reduce the likelihood of harm.
Spare Adrenaline Auto-Injector (Spare AAI)	An emergency Adrenaline Auto-Injector held by the school, where permitted by legislation, for use in accordance with national guidance when appropriate.
Supporting Pupils at School with Medical Conditions	Statutory Department for Education guidance outlining schools' responsibilities for supporting pupils with medical needs.

Abbreviations

- **AAI** – Adrenaline Auto-Injector
- **IHP** – Individual Healthcare Plan
- **SEND** – Special Educational Needs and Disabilities
- **DSL** – Designated Safeguarding Lead
- **DfE** – Department for Education
- **UK GDPR** – United Kingdom General Data Protection Regulation

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Related Policies

This policy should be read alongside the school's:

- Supporting Pupils with Medical Conditions Policy
- First Aid Policy
- Health and Safety Policy
- Safeguarding and Child Protection Policy
- Educational Visits Policy
- Administration of Medicines Policy
- Food Safety Procedures
- Risk Assessment Procedures

Policy Approval Record

Policy Title	**Anaphylaxis and Allergy Management Policy**
Policy Owner	Headteacher
Designated Allergy Lead	SENDCo
Approved By	Full Governing Body
Approval Date	September 2026
Effective From	September 2026
Review Date	September 2027
Review Frequency	Annually, or sooner following changes to legislation, statutory guidance or a significant allergy-related incident

Version Control

Version	Date	Summary of Changes	Approved By
1.0	September 2026	New policy developed in line with Benedict's Law and current statutory guidance.	Full Governing Body

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Approval Signatures

Chair of Governors: _____

Headteacher: _____

Designated Allergy Lead: _____

Date: _____

Hamp Nursery and Infant School is committed to maintaining the highest standards of allergy management to safeguard every child, promote inclusion and ensure that pupils with allergies are able to participate confidently and safely in all aspects of school life.