



Hamp Nursery & Infants' School  
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**Headteacher: Mrs. M. Weatherburn**

20 September 2024

Dear Parents/Carers,

We are hoping to see you at our **Macmillan coffee afternoon** on Friday 27<sup>th</sup> September 2pm onwards. If you are able to come, please come into school through the main school office, to drop off your phone, you will then be able to collect your child/ren from their classes and take them into the hall with you for cake and drinks. Please bring cash as we cannot take card payments. Your first cake, with a drink included, will be £1.00, and then 50p for any further cakes. There will be a raffle, 50p a ticket, and there is usually a "guess the ... type of activity, usually £1.00. If you are able to make any nut-free donations to this worthy cause, please hand them in during the week to your child's class teacher. Thank you for helping us to support this important charity.

**Welly walk** Please make sure that all children wear a coat to school on Wednesday. The weather forecast does not look promising!

**Text messaging service** We have had to find a new text messaging service so that we can communicate with you all quickly, which we will shortly begin to use - via My School Office. This system enables us to contact you quickly about general school activities and with reminders for events like non-uniform days, for example. We will never send sensitive information via text message. We will not be able to receive any texts using this service.

In order to set up My School Office, we will be sharing all parental phone numbers with the service. We do not share parent or child names or any further information, and we will only use the phone numbers of the main parental contacts we hold (not emergency contacts). We have discussed this with our Data Protection Officer to ensure we are following the law. If you object to your phone number being shared, please contact us as soon as possible. For more information, visit the My School Office privacy notice here: <https://www.myschooloffice.co.uk/privacy-policy>

**Contact information and consent forms** Early next week, we will send home paper copies of the contact information we hold for you, and the consent forms needed for school. Please update and return these by the end of the week, even if your contact information has not changed. There is a new item on the consent form, regarding allergies and emergency treatment, but please complete the whole form, not just this section. Hopefully, this will never be necessary; if a child was having a reaction, our first call would be to you, and then if the reaction was worsening, to the emergency services, but I would like to think if it were my child having a severe allergic reaction, the school would have the necessary treatment in place. This would only be given by a trained person, in consultation with the emergency services, and we would make every endeavour to contact parents first.

Thank you.

Yours sincerely

Mary Weatherburn  
Headteacher